

Resident Panel Meeting



Time : 10.30am

Venue Residents Zone

Tuesday 13th December
2016

Present:

Jan Harris (In the Chair)
Mark Gibbons
Edna Lewis
Christopher Byrne
Clive Jenkins
Lyndon May
Toula Pearson

Apologies:

Rose Matthews

Guest:

Richard Bird

In Attendance:

Caroline Morgan
Helen Seymour
Shona Martin

	Owner	Action
Housekeeping: CM updated everyone on housekeeping	CM	ALL
Minutes of the Last Meeting: The minutes were discussed; Mark proposed and Lyndon seconded that the	ALL	ALL

minutes were accurate. All were in agreement.

Matters arising:

The Communities Team visits to our schemes have been taking place over the last few weeks. Lyndon was thanked for taking on the role of Santa on two of these visits.

Jan also thanked Panel members who supported a project to give Christmas presents to disadvantaged children and young adults in Tofaen.

Treasurers Report

Jan went through the budget headings and confirmed that there was nothing extraordinary to report. She asked Panel members to consider setting up a separate budget code heading next year for awards.

Correspondence:

The Panel received a Christmas card and letter from Llys Ebwy and Ty Penry Thomas League of Friends. The Group thanked them for their support during the year and asked if they could attend a Panel meeting in the New Year. It was agreed that 2/3 members of the Group would be invited to the Quarterly meeting on 10th January.

CM

3/1

An invoice was received from Mel's Handyperson for £250 in respect of 2 benches fitted in the communal area of Clos Y Goedlan. It was originally thought that there would be one fitted but two were actually installed.

At the last meeting the Panel agreed to sponsor Sam Howells for £100 as she was running the Brighton Marathon for Alzheimers Research. The Panel received a letter from Sam thanking them for their support.

Complaints

There were no complaints received.

Any other business

Helen Seymour Communities Officer- Jump2 Fund

Helen came in to speak to the Panel about Jump2 Fund. She explained how the funds are raised and went through some of the projects that the fund has supported this year. Helen also explained about the Bursary element of the funding and how it has supported Melin residents with education and training.

<p>Shona Martin-Independent Living Manager- Melin's Safeguarding Policy and Procedure (papers already sent)</p> <p>As Panel members had already recieved the papers Shona gave a brief overview of Policy and Procedure and why they needed to be in place. She explained that staff had undertaken training on Safeguarding.</p> <p>On behalf of Panel members Jan requested that they undertake similar training in the New Year which Shona agreed to.</p> <p>Date of next Quarterly meeting:</p> <p>Tuesday 10th January 2017</p>	<p>SM</p>	<p>March 2017</p>
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