

Resident Panel Meeting



Time : 10.30am

Venue Residents Zone

Tuesday 7th March 2017

Present:

Jan Harris (In the Chair)
Mark Gibbons
Edna Lewis
Christopher Byrne
Lyndon May
Rose Matthews
John Whythe

Apologies:

Toula Pearson
Richard Bird
Owain Roberts

Guest:

Christine Edmunson, Melin Board Chair
Alison Williams
Emma Wooten

In Attendance:

Caroline Morgan
Agnieszka Rutowska (AJ)

	Owner	Action
Housekeeping: JL updated everyone on housekeeping	JL	ALL
Jan informed the Panel that Clive Jenkins had resigned from the Panel due to		

personal commitments. Jan read out his letter in which he thanked Panel members for his time on the Panel and the friendship they had shown to him. Jan confirmed that she had written to him on behalf of the Panel, accepting his resignation with sadness and asked if he would be willing to be part of a wider Residents Forum which he agreed to. All Panel members agreed that they would miss him at meetings but look forward to working with him on a more informal basis in the future.

Jan introduced Emma to the Panel and explained that she worked for Age Connect. Emma told the Panel about the work that Age Connect did and an event that they were aiming to host during June this year. The event was an outdoor cinema and they were going to invite residents aged 50+ to the event plus have information stands around showcasing the work of partners. She asked if the Panel would look to sponsor the event. Melin residents would be offered 30 free tickets (normal price £5.00). Jan thanked Emma for coming in to speak to the Panel. She suggested that Panel members think about the application over the next few weeks and a decision will be made at the next meeting.

Minutes of the Last Meeting:

The minutes were discussed; Edna proposed and Mark seconded that the minutes were accurate. All were in agreement.

The Panel also agreed that the amended Terms of Reference, Standing Orders and Constitution were correct and should be taken to the AGM for approval in September.

Matters arising:

There were no matters arising

Correspondence:

Three sheltered schemes (Hammett Court, Roderick Hill and Victoria Court) requested funds to purchase bedding plants. The Panel asked that a holding letter be sent out stating that the decision to award funding would be made when the Panel knew whether the Growing Spaces gardening project would continue this year.

The Panel agreed to support funding to the sum of £170 for St Stephens Close for bedding plants and administration cost

The Panel agreed to support Waterside Court to the sum of £100 to purchase

wool so they could knit for charitable causes.

The Panel agreed to give St Marys Court £150 for administration to set up their new Residents Association.

Any other business:

Agnieszka Rutowska (AJ)-Money Advisor

AJ discussed her role with the Panel and updated them on the work that she had done since she had last met with them.

She explained how the changes to Welfare Reform had provided more challenges to the work that she does.

AJ explained that she uses many sources of funding in order to support residents but asked whether the Panel would be willing to be approached for funds where there were no other means of support for residents. After discussion it was agreed that the Panel would consider the application once its final budget was agreed in March. It would then discuss how each application could be made and the criteria that it would have to meet.

Growing Spaces (Document sent before the meeting)

The Panel discussed Growing Spaces and the document outlining the impact that it

had on Melin's sheltered schemes over the last year. Within the document was a lot of positive feedback.

After discussion the Panel confirmed that it would support the decision for the project to continue for the coming year.

Training

Jan asked Panel members to have a think about what training they think would be beneficial over the coming year so it could be booked.

Publications

Each Panel member was given a copy of the "Why Should I get Involved" leaflet. After discussion it was suggested that a leaflet is created with information about the Panel and Groups on one side and Communities Team on the other. This will be a "taster" leaflet that can be given out. Another leaflet with more detailed information can then be developed. The Panel were asked to think about the leaflets and asked to bring some ideas as to what they would look for in a leaflet for the Panel.

The Panel discussed the Awards that they want to give out this year. It was decided that the "Good Neighbour" Award would be advertised in the Summer edition of Melin News, with residents asked to

nominate. The winner would then be presented with a £50 voucher at the AGM.

Another painting competition for children will be publicised in the Autumn edition of Melin News with the winners having their £50 prize in time for Christmas.

Alison invited the Panel to hold a meeting at Llys Ebwy; it was agreed that this would take place at the Panel meeting on 9th May.

Jan informed Panel members that Melin had recently been awarded number 37 of 100 Top Not for Profit Companies in the UK, a rise from 53 last year.

Panel members agreed to co-opt John Wythe onto the Panel. He signed the necessary documents to be a Panel member.

The Panel agreed that Get Well cards should be sent on behalf of the Panel to Richard and also Rex Codd a former Panel Member.

Date of next meeting:

Tuesday 11th April 2017