

## Resident Panel Meeting



**Time** : 10.30am

**Venue** Residents Zone

Tuesday 12<sup>th</sup> December  
2017

**Present:**

Mark Gibbons (Chair)  
Lyndon May  
Christopher Byrne  
John Whythe  
Edna Lewis  
Rose Matthews  
Natalie Gardner  
Richard Bird

**Apologies:**

Amy Williams  
Alison Williams  
Bethan Edwards

**In Attendance:**

Agnieszka Rutkowska  
Caroline Morgan

**Guest:**

Clive Jenkins

	Owner	Action
<b>Housekeeping:</b> CM updated everyone on housekeeping	All	
<b>Welcome and Introductions</b>  Mark welcomed everyone to the meeting.	All	

**Minutes of the last meeting:**

The minutes were discussed and agreed as a true record.

**Matters arising:**

CM notified the Panel that Amy Williams had been offered another job with a different company so will therefore not be able to fulfil her role as Chair of the Panel and would be resigning her place on the Panel.

CM confirmed that a quote had been received for the provision of a hearing loop at St Marys. She was currently discussing the matter with the Independent Living Team and would provide an update at the next meeting.

The Art competition had not been publicised in time for the Christmas period; Panel members agreed that this could be done in the New Year.

There were no other matters not covered within the Agenda.

**Treasurers Report:**

CM ran through some of the budget figures and offered to bring the current full budget position to the next meeting. The Panel agreed to this.

CM reminded Panel members that Amy had agreed to be a cheque signatory; in light of her leaving Panel members were asked whether they would volunteer to be a signatory; Mark agreed to do this.

All Sheltered Schemes had been contacted with the offer of £100 to assist with their festivities; most had contacted CM to request payment.

**Correspondence:**

There was no correspondence received.

**Any Other Business**

**Agnieszka Rutkowska- Income and Inclusion Officer**

Agnieszka brought four cases to the Panel; these were clients that she was working with and were in need of support.

After much discussion, the Panel decided to support the applications for a total sum of £1,432.

**Date of Next Meeting:**

Tuesday 9<sup>th</sup> January