

## Resident Panel Meeting



**Time :** 10.30am

**Venue** Residents Zone

Tuesday 9<sup>th</sup> May 2017

**Present:**

Jan Harris (In the Chair)  
Lyndon May  
Edna Lewis  
Christopher Byrne  
Toula Pearson  
John Whythe

**Apologies:**

Mark Gibbons  
Richard Bird  
Rose Matthews

**Guests:**

Alison Williams  
Natalie Gardner

**In Attendance:**

Louise Kingdon  
John Lewis  
Caroline Morgan

	Owner	Action
<b>Housekeeping:</b> CM updated everyone on housekeeping	All	
<b>Minutes of the Last Meeting:</b>  The minutes were discussed; Toula proposed and Edna seconded that the minutes were accurate. All were in agreement.		

**Matters arising:**

There were no matters arising not on the agenda

**Treasurers Report:**

Jan explained that the Panel budget this year was £30,000 and went through each proposed budget heading. The Panel agreed the proposed headings for the coming year.

<p><b>Correspondence:</b></p> <p>The Panel received a thank you card and receipt from the residents of Waterside Court thanking them for the grant funding to purchase a new bench at the scheme.</p> <p>The Panel received a quote from Growing Spaces for £185 to rebuild the wishing well in the communal ground St Marys Court. It had been at the scheme for many years until it had been badly damaged by joyriders entering the grounds. The Panel agreed the request so that it could be returned to its previous status. It was agreed that a small plaque would be put on the side of the wishing well stating that it was funded by the Residents Panel.</p> <p>At the last Panel meeting a letter was received from Castle Court requesting £131.96 for the cost of foldable tables. The Panel agreed to fund this. However the cost had risen by £28.04 by the time the residents purchased the items (a receipt was produced confirming this) and the Panel agreed to make up the difference.</p> <p>Castle Court also made an application for £149.95 to purchase gardening items to improve their outdoor area. The Panel agreed this on the basis that it showed</p>	<p>CM</p> <p>CM</p> <p>CM</p>	<p>12/5</p> <p>12/5</p> <p>12/5</p>
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<p>that all residents will have the opportunity to join in with gardening activities.</p>		
<p>A detailed application was re submitted by Roderick Hill Court to the sum of £88.50 to improve the communal garden areas; this was approved by the Panel. Roderick Hill Court also requested grant funding for an 8 piece patio set for the communal gardens to the sum of £149.00 so that residents will have the opportunity to sit outside together in the coming months. This was approved by the Panel.</p>	CM	12/5
<p>The Panel received a copy letter for information from a resident at Aneurin Bevan Court regarding an environmental issue at the Scheme. The letter had already been sent to Melin so an acknowledgement will be sent.</p>	CM	15/5
<p><b>Any Other Business:</b></p>		
<p>Louise Kingdon-Digital Officer</p>	LK	13/6
<p>Louise came into the meeting as requested to talk to the Panel about digital training. After some discussion Louise agreed to come back to the Panel by the next meeting with some training proposals.</p>	BE/VC	13/6



Lyndon informed the Panel that the Walking Football Tournament was due to take place this year on 24<sup>th</sup> June and he would be grateful for any support that the Panel could give. It is a community event in the Tranch and raises money for Prostate Cancer. The Panel agreed to sponsor the event to the sum of £100.

The Panel congratulated Rose on her election as a Community Councillor.

John asked whether minutes of each meeting could be sent out sooner so that Panel members can undertake actions if necessary. CM explained that Melin undertakes the role of secretary for the Panel and the process for the minutes follows the Terms of Reference as agreed by the Panel. If the Panel wish to amend this it can be discussed over the next two meetings and ratified at the AGM in September.

Jan informed the Panel that as it was Alison's third meeting a decision would need to be made whether Alison wanted to be co-opted onto the Panel. Alison confirmed that she would like to do so and it was carried unanimously agreed.

Toula informed the Panel that she wished to resign her place on the Panel as of this meeting. She said that she had enjoyed her 19 years as a Panel member but felt it

was time to let someone else take on the role.

Jan thanked Toula on behalf of the Panel for all the hard work and dedication that she had given on behalf of residents and told her she would be missed.

Toula said that she would continue to be part of RDAG and the wider resident forum working with the Panel.

**Date of next meeting**

The next Panel meeting will be held on Tuesday 13<sup>th</sup> June at 10.30am in the Residents Zone

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