

Resident Panel Meeting



Time : 10.30am

Venue Residents Zone

Tuesday 14th November
2017

Present:

Mark Gibbons
Lyndon May
Christopher Byrne
John Whythe
Edna Lewis
Rose Matthews
Natalie Gardner
Amy Williams

Apologies:

Alison Williams
Richard Bird

In Attendance:

John Morgan
Dave Cook
Justin Wigmore
Caroline Morgan

Guest:

Clive Jenkins

	Owner	Action
Housekeeping: CM updated everyone on housekeeping	All	
Election of Officers CM informed the Panel that following the AGM a new Chair, Vice Chair, Secretary	All	

and Treasurer will need to be appointed for the Panel and nominations were requested for each role.

Rose nominated Amy for the role as Chair, Lyndon seconded and the Panel agreed unanimously to vote Amy in.

With regard to the Vice Chair position Mark was due to stand down having been Vice Chair for 3 years. However, Panel members (Chris Byrne and Lyndon May) requested that Mark be voted in as Vice Chair for one more year. Panel members discussed this and agreed unanimously to the request. It was requested that an amendment be added to the Constitution giving the Panel the opportunity to allow a further year to the Vice Chair's term of office if agreed by all members.

CM asked for nominations for the roles of Secretary and Treasurer but no one nominated or put themselves up for either role. Training and mentoring in the roles were offered but no volunteers came forward.

CM offered to continue carrying out the Secretarial role on behalf of the Panel and also take on the role of Treasurer for the time being; this was agreed by the Panel.

At this point Amy took over as Chair.

Minutes of the last meeting:

The minutes were discussed and agreed as a true record.

Matters arising:

Lyndon mentioned that the problem with the washing machines at Waterside Court has still not been resolved.

There were no other matters not covered within the Agenda.

Treasurers Report:

The Panel had already received a copy of the annual budget entitlement with their papers; CM outlined some of the spend to date and confirmed that the budget was still looking healthy.

Correspondence:

Natalie Gardner wrote a letter thanking the Panel for their donation of £100 supporting her in the Cardiff half marathon. She confirmed that she completed the Marathon and the donation was given to the Disability Advice Project.

The Panel received a letter of thanks plus receipts from the residents of Waterside Court. They also sent photographs of the

blankets that they had made with the money that the Panel had donated to them. The blankets have been given to various nursing homes around Torfaen.

The Panel also received a thank you letter and receipts from the residents of St Stephens Close in Caerwent. The donation that the Panel gave was spent on flowers to brighten up the communal grounds.

The Panel received an application for grant funding from the Scheme Manager of St Marys Court. The scheme would like to have a portable hearing loop installed but did not know how much this would cost or if it would have any implications on the service charge. CM agreed to find out these details and report back to the next Panel meeting.

John Morgan from the Development Team discussed the tiling that Melin installs in its new properties; he agreed to bring a sample of tiles to a future meeting so that the Panel could decide on the colour mix going forward.

Dave Cook, Director of Customer Services and Justine Wigmore, Assistant Director of Housing-Melin's Visioning Outcomes

Dave and Justin explained the idea behind the Visioning and how it was carried out. Dave went through a presentation regarding the process (which was sent to the Panel following the meeting) and gave the Panel a diagram outlining the changes within Melin. Dave assure the Panel that they will receive the full support of Dave and his team and he will always be available should he be needed.

Any Other Business

The Panel agreed to host an art competition again this year along the same lines of last year; judging will take place at the next Panel meeting of 12th December.

CM asked Panel members if they would be willing to be signatories as Jan is still a signatory alongside Edna; both Amy and Natalie agreed to become signatories.

CM asked the Panel whether they would be willing to support sheltered schemes again this year to the sum of £100 to help with their Christmas festivities; the Panel agreed to make the donations once again.

Date of Next Meeting:

Tuesday 12th December

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