

Resident Panel Meeting



Time: 10.30am

Venue: Conservatory, Ty'r Efail

Tuesday 11th September
2018

Present:

Natalie Gardner(NG) (Chair)
Christopher Byrne (CB)
Edna Lewis (EL)
David Watkins (DW)
Allison Williams (AW)
Mark Gibbons (MG)
John Whythe(JW)
Clive Jenkins (CJ)

Apologies:

Lyndon May

In Attendance:

Marcus Warner (MW)
Bethan Edwards (BE)

Guests:

Julie Thomas (JT) (Vice Chair of Melin Board)
Malcolm Goddard (MG) (Resident)

	Owner	Action
Housekeeping: NG updated everyone on housekeeping	All	
Welcome and Introductions NG welcomed everyone to the meeting and invited everyone to introduce themselves	All	

Minutes of the last meeting (papers sent):

Panel members read through the minutes.

The minutes were agreed as a true record, proposed by DW and seconded by MG

Matters arising from the Minutes:

CB asked about an update on the Service Charge Schedules. NG informed the Panel that the new draft has not yet been received but assured them that they would be first to review it.

EL also asked if this could come in size print 14 as standard for easier read. NG will forward the request to Caroline Morgan.

NG informed the Panel of visit to Waterside Court for the opening of their new Gazebo. NG and EL attended and were welcomed by all the residents. A fun afternoon was had by everyone and the Residents were very thankful to the Panel for their help in providing it.

Treasurers Report:

NG went through the Panel budget and confirmed that the budget was in a healthy position and on track for the second half of the year.

Correspondence:

None received

Any Other Business:

Marcus Warner – Communications Officer

MW introduced himself and asked how he could help the Panel.
NG asked whether more regular information can be sent firstly to Melin Schemes on the work the Panel does. This was from research NG has been doing with the schemes on what residents would like from the Panel. JT suggested the Panel write a summary of their work similar to what the Board has been doing. MW suggested he receives a summary from Panel after meetings this could be formatted and emailed to Scheme Managers to distribute copies throughout the Schemes.

JW asked if wi-fi is available to all schemes, as some schemes have this service in the communal lounges with no charge. JT offered to look into this and get back to him.

CB stated he had received 2 letters from Melin for Gas and Electric checks, he felt could have been emailed this information therefore saving Melin on cost.

JT asked how do residents sign up for email only? MW explained he will take it back to his team and get more information out to residents explaining how to do this. NG thanked MW for coming into the meeting.

CJ asked whether when carrying out annual Gas safety checks that engineers can be more vigilant on re setting the dates on the boxes as he was left with no heating over a bank holiday period as this was forgotten. NG explained that it had also happened to her.

MG mentioned that where he lives in a new Melin Scheme the Gas meters were very low down by the floor and many of the residents were unable to take a meter reading when required. Could this be thought about within new builds in the future. JT was happy to feed this to the board.

AW asked about paint for the benches at her Scheme. It was stated this has previously been agreed to be supplied but hasn't arrived. Also the trees are very overgrown and would like this investigated.

JT mentioned to the Panel about grant funding through Santander for any Schemes, she will look further into this and get back to us.

Bethan Edwards – Money Advice Officer

Beth asked the Panel to consider a client who needed a washing machine, cooker and single bed frame. At present there were no costs for these items. Beth will email NG with these within next few days. NG asked the Panel to consider and send their decisions within 7 days.

Resident Panel applications and AGM

NG confirmed that the AGM would take place at Ty Cae Nant on the 9th October 2018.

The Panel have offered a donation of £100 to the Ty Cae Nant funds for usage of their communal Lounge for the AGM.

Date of next meeting:

Tuesday 13th November 2018